



Candidate Brief

Deputy Head Maternity Cover



Milbourne Lodge School
ad optima petenda

ABOUT US



Milbourne Lodge is a very energetic school which provides endless opportunities and variety. We have a reputation for academic excellence and strong traditional values. Every child is encouraged to build on their own particular talents and to discover new ones. We set the academic bar high, enjoy sport every day and value cross-curricular activities. We instil a sense of responsibility and good manners and nurture and develop children who are resilient, confident and prepared for the future.



An independent, co-educational, Prep school for children aged 4 to 13. We are located in Esher, Surrey, with eight acres of beautiful grounds and a mixture of traditional and modern facilities, which make for a wonderful working environment.



THE ROLE

We are seeking to appoint a Deputy Head teacher with vision and enthusiasm to lead, manage and inspire pupils and staff, and who will support the Head with the leadership and management of the School.

An experienced middle leader the successful candidate will be passionate about teaching and learning and committed to working towards achieving the best possible environment to nurture and educate our pupils, whilst continually enhancing the quality of education and pastoral care available.

The incumbent will be an exceptional classroom practitioner, who is able to develop staff through coaching, mentoring and modelling good practice.

Previous experience of preparing for ISI inspections is a prerequisite.

This is a fixed term, maternity cover contract, required for May 2024.



WE ARE THRILLED THAT YOU ARE INTERESTED IN JOINING MILBOURNE LODGE

To apply:

- Visit www.milbournelodge.co.uk to see more about our school
- Download and complete the school application form from the school website here:
<https://www.milbournelodge.co.uk/about-us/job-vacancies/>
- E-mail your completed application form plus a covering letter addressed to Mrs Judy Waite, Head Teacher to Mrs Rebecca Macefield
rebecca.macefield@milbournelodge.co.uk
- You may also send an accompanying CV if you wish, however this must be in addition to our application form

Overview of employee benefits:

At Milbourne Lodge we offer a competitive salary and the following benefits;

- Contributory pension scheme
- Professional development
- School fees discount
- Cognita Care First – Employee Assistance Programme
- Lunch during term time
- Free onsite parking
- My Staff Shop – discounts for staff across a range of companies



NEXT STEPS

The closing date for applications is 9am on Friday 5th January 2024.

Interviews may take place before this date should an excellent candidate be identified early in the application process. Interviews will be arranged on application. Interested candidates are advised to apply as soon as possible.

Please do contact Mrs Rebecca Macefield if you have any questions, or you would like an informal discussion about the role.

We look forward to receiving your application.

Mrs Judy Waite
Head

Milbourne Lodge, Arbrook Lane, Esher, Surrey KT10 9EG
T: 01372 462737 E: office@milbournelodge.co.uk
www.milbournelodge.co.uk

Cognita Schools (Milbourne Lodge School) are committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Safer recruitment practice and pre-employment background checks will be undertaken before any appointment is confirmed. All appointments are subject to an enhanced Disclosure and Barring (DBS) check. It is also essential and a mandatory condition of your employment that you undergo criminal, police or embassy record checks (as appropriate) for all countries, outside the UK, where you have lived and/or worked for 3 months or more in the last 10 years or where you have completed your teacher training (or relevant qualifications) if not in the UK.

